REFUND VOUCHER

<Entity name>
<Address>

GSTIN Number:	

Refund Voucher Number[1]:
Date of issue:

Details of Recipient
Name: Address: State & Country : GSTIN/UIN Number: PAN:

Sr. No.	Description of Goods/Services	Amount of Refund

			Sub-total	
Invoice Value (In Words)		CGST (% / Amount)	..%	**
		SGST (% / Amount)	..%	**
		UTGST(% / Amount)	..%	**
		IGST (% / Amount)	..%	**
		Invoice Total		
Tax is Payable on Reverse Charge : **YES/NO**				
Declaration: This Refund Voucher is issued in adjustment to Receipt Voucher No(s). : _____ dated _____.		**For, <entity name>** Authorised Signatory		

---

[1] *'a consecutive serial number not exceeding sixteen characters, in one or multiple series, containing alphabets or numerals or special characters - hyphen or dash and slash symbolised as "-" and "/"respectively, and any combination thereof, unique for a financial year'*